	<h1 style="text-align: center;">Loading Confirmation from Carrier</h1> <h2 style="text-align: center;">Policies and Procedures</h2>		<b>Document Number:</b>  2P-OPS-09.07
	<b>Department:</b> F2 Logistics Philippines Inc.-Operations	<b>Effective Date:</b> November 20, 2022	<b>Revision No</b> 1

## Scope

This document covers the policies and procedures in validation of actual loading of cargo up to sending of pre- alert.

## Definition of Terms

CXS – Customer Experience Specialist

## Ownership

The Assistant Operations Manager/ Operations Manager/ Senior Operations Manager/ Operations Head/ Assistant Vice President (AVP) – Operations is responsible for ensuring that this document is cascaded to all concerned personnel and that it reflects actual practice.

## Objective

To validate the actual loading of cargoes on the intended voyage or flight as required by target date of delivery.


## Policies

1. Updated loading status is provided to CXS and Branch prior the target delivery date by the Carrier/Operations In-charge thru email/Viber or other communication platform.

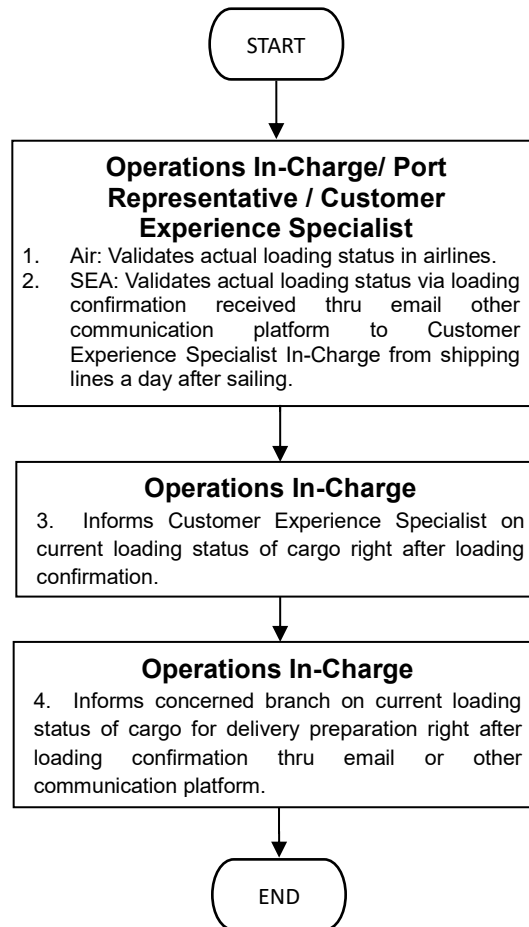
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## Procedures



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