
	<h1>Pre- Trip Inspection (Truck)</h1> <h2>Forms and Templates</h2>		Document Number: FM-SS-04.01
	Department: Fleet Management	Effective Date: June 05, 2017	Revision No 0

PRE-TRIP INSPECTION (Truck)																																																																																																																																																																																																																																																														
DATE: _____ UNIT NO.: _____ CHASSIS MAKE/ MODEL: _____ ENGINE MAKE/ MODEL: _____ ENGINE SN: _____ YR. MAKE: _____		<table border="1"> <tr> <td>DOCUMENT NO:</td> <td>FM-SS-04.01</td> </tr> <tr> <td>EFFECTIVE DATE:</td> <td>June 05, 2017</td> </tr> <tr> <td>REVISION NO:</td> <td>0</td> </tr> <tr> <td>DEPARTMENT:</td> <td>Fleet Management</td> </tr> </table>		DOCUMENT NO:	FM-SS-04.01	EFFECTIVE DATE:	June 05, 2017	REVISION NO:	0	DEPARTMENT:	Fleet Management																																																																																																																																																																																																																																																			
DOCUMENT NO:	FM-SS-04.01																																																																																																																																																																																																																																																													
EFFECTIVE DATE:	June 05, 2017																																																																																																																																																																																																																																																													
REVISION NO:	0																																																																																																																																																																																																																																																													
DEPARTMENT:	Fleet Management																																																																																																																																																																																																																																																													
		LEGEND: <input checked="" type="checkbox"/> - INSPECTED A - ADJUSTED R - REPLACED																																																																																																																																																																																																																																																												
<table border="1"> <thead> <tr> <th>Item</th> <th>DESCRIPTION</th> <th><input checked="" type="checkbox"/></th> <th>A</th> <th>R</th> <th>REMARKS</th> </tr> </thead> <tbody> <tr><td>1</td><td>Fire Extinguisher, safety belts & defective warning devices</td><td></td><td></td><td></td><td></td></tr> <tr><td>2</td><td>Horn, switches & speedometer</td><td></td><td></td><td></td><td></td></tr> <tr><td>3</td><td>Warning devices-air pressure, water/oil temperature/pressure</td><td></td><td></td><td></td><td></td></tr> <tr><td>4</td><td>Gauges-voltmeter, hourmeter, fuel level & RPM</td><td></td><td></td><td></td><td></td></tr> <tr><td>5</td><td>Mirrors, brackets & supports</td><td></td><td></td><td></td><td></td></tr> <tr><td>6</td><td>Bumper, guards, mudguards/ flaps</td><td></td><td></td><td></td><td></td></tr> <tr><td>7</td><td>Windshield, wipers/arms, window cracks</td><td></td><td></td><td></td><td></td></tr> <tr><td>8</td><td>All lights-headlights, signals, brakes, reverse/back lamps, clearance/ reflectors</td><td></td><td></td><td></td><td></td></tr> <tr><td>9</td><td>Electrical wiring/harnesses/ties-condition & protection</td><td></td><td></td><td></td><td></td></tr> <tr><td>10</td><td>Batteries-water level, terminals, clamps, lugs, cables & box</td><td></td><td></td><td></td><td></td></tr> <tr><td>11</td><td>Radiator & water-hoses-coolant level, condition and/or leaks</td><td></td><td></td><td></td><td></td></tr> <tr><td>12</td><td>Belts-compressor, fan, water, pump, and/or leaks</td><td></td><td></td><td></td><td></td></tr> <tr><td>13</td><td>All hoses & tubing-leaks , condition, and/or protection</td><td></td><td></td><td></td><td></td></tr> <tr><td>14</td><td>Fuel System-tank hoses, tubing and/or pump; leaks</td><td></td><td></td><td></td><td></td></tr> <tr><td>15</td><td>Fuel/ Feedpump, shut-off valve, fuel filter, hoses</td><td></td><td></td><td></td><td></td></tr> <tr><td>16</td><td>Turbocharger - ex. Pipes, clamps, pipes, hoses</td><td></td><td></td><td></td><td></td></tr> <tr><td>17</td><td>Exhaust system, manifolds, piping/muffler/post/clamp-leaks and/or condition</td><td></td><td></td><td></td><td></td></tr> <tr><td>18</td><td>Engine-mounting, excessive grease and oil</td><td></td><td></td><td></td><td></td></tr> <tr><td>19</td><td>Clutch pedal, booster - clutch adjustment-free play</td><td></td><td></td><td></td><td></td></tr> <tr><td>20</td><td>Tractor-protection valve, airflex hoses, gladhands, 7 way cable</td><td></td><td></td><td></td><td></td></tr> <tr><td>21</td><td>Starting system (Starter) & charging system (Alternator)</td><td></td><td></td><td></td><td></td></tr> <tr><td>22</td><td>Hydraulic brake system-adjustment , components and/or condition.</td><td></td><td></td><td></td><td></td></tr> <tr><td>23</td><td>Hydraulic cab cylinder, cab jack oil level, hoses leaks and/or condition</td><td></td><td></td><td></td><td></td></tr> <tr><td>24</td><td>All hoses, pipings, fittings & tubing-condition & protection</td><td></td><td></td><td></td><td></td></tr> <tr><td>25</td><td>Air brake system-adjustment components and/or condition</td><td></td><td></td><td></td><td></td></tr> <tr><td>26</td><td>Air compressor-governor cut-in/out pressure (85-120), hoses, pipes</td><td></td><td></td><td></td><td></td></tr> <tr><td>27</td><td>Air tank-piping, hoses, drain & test check valve</td><td></td><td></td><td></td><td></td></tr> <tr><td>28</td><td>Tires-thread depths, inflation & condition</td><td></td><td></td><td></td><td></td></tr> <tr><td>29</td><td>Wheels lug nuts & studs-cracks, looseness and/or condition</td><td></td><td></td><td></td><td></td></tr> <tr><td>30</td><td>Maxi/ Parking brake-able to hold the vehicle</td><td></td><td></td><td></td><td></td></tr> <tr><td>31</td><td>Brake released after complete loss of service air.</td><td></td><td></td><td></td><td></td></tr> <tr><td>32</td><td>Steering gearbox/ Wheel-leaking and/or condition</td><td></td><td></td><td></td><td></td></tr> <tr><td>33</td><td>Steering system-mounting, free lash components</td><td></td><td></td><td></td><td></td></tr> <tr><td>34</td><td>Steering arm, drag links, bar, and/or tie rod ends</td><td></td><td></td><td></td><td></td></tr> <tr><td>35</td><td>Connecting devices-5th wheel, pintle pitch, safety devices</td><td></td><td></td><td></td><td></td></tr> <tr><td>36</td><td>Suspension system-springs, shackles, U-bolts, shock absorber, torque rods</td><td></td><td></td><td></td><td></td></tr> <tr><td>37</td><td>Frame and cross member-cracks and/or condition</td><td></td><td></td><td></td><td></td></tr> <tr><td>38</td><td>Propeller shaft, universal joints, bolts and/or guard</td><td></td><td></td><td></td><td></td></tr> <tr><td>39</td><td>Transmission & differential-mounting, leaks and/or condition</td><td></td><td></td><td></td><td></td></tr> <tr><td>40</td><td>Hub seal-leaks and/or condition</td><td></td><td></td><td></td><td></td></tr> <tr><td>41</td><td>Under carriage-clean & secure</td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	Item	DESCRIPTION	<input checked="" type="checkbox"/>	A	R	REMARKS	1	Fire Extinguisher, safety belts & defective warning devices					2	Horn, switches & speedometer					3	Warning devices-air pressure, water/oil temperature/pressure					4	Gauges-voltmeter, hourmeter, fuel level & RPM					5	Mirrors, brackets & supports					6	Bumper, guards, mudguards/ flaps					7	Windshield, wipers/arms, window cracks					8	All lights-headlights, signals, brakes, reverse/back lamps, clearance/ reflectors					9	Electrical wiring/harnesses/ties-condition & protection					10	Batteries-water level, terminals, clamps, lugs, cables & box					11	Radiator & water-hoses-coolant level, condition and/or leaks					12	Belts-compressor, fan, water, pump, and/or leaks					13	All hoses & tubing-leaks , condition, and/or protection					14	Fuel System-tank hoses, tubing and/or pump; leaks					15	Fuel/ Feedpump, shut-off valve, fuel filter, hoses					16	Turbocharger - ex. Pipes, clamps, pipes, hoses					17	Exhaust system, manifolds, piping/muffler/post/clamp-leaks and/or condition					18	Engine-mounting, excessive grease and oil					19	Clutch pedal, booster - clutch adjustment-free play					20	Tractor-protection valve, airflex hoses, gladhands, 7 way cable					21	Starting system (Starter) & charging system (Alternator)					22	Hydraulic brake system-adjustment , components and/or condition.					23	Hydraulic cab cylinder, cab jack oil level, hoses leaks and/or condition					24	All hoses, pipings, fittings & tubing-condition & protection					25	Air brake system-adjustment components and/or condition					26	Air compressor-governor cut-in/out pressure (85-120), hoses, pipes					27	Air tank-piping, hoses, drain & test check valve					28	Tires-thread depths, inflation & condition					29	Wheels lug nuts & studs-cracks, looseness and/or condition					30	Maxi/ Parking brake-able to hold the vehicle					31	Brake released after complete loss of service air.					32	Steering gearbox/ Wheel-leaking and/or condition					33	Steering system-mounting, free lash components					34	Steering arm, drag links, bar, and/or tie rod ends					35	Connecting devices-5th wheel, pintle pitch, safety devices					36	Suspension system-springs, shackles, U-bolts, shock absorber, torque rods					37	Frame and cross member-cracks and/or condition					38	Propeller shaft, universal joints, bolts and/or guard					39	Transmission & differential-mounting, leaks and/or condition					40	Hub seal-leaks and/or condition					41	Under carriage-clean & secure						
Item	DESCRIPTION	<input checked="" type="checkbox"/>	A	R	REMARKS																																																																																																																																																																																																																																																									
1	Fire Extinguisher, safety belts & defective warning devices																																																																																																																																																																																																																																																													
2	Horn, switches & speedometer																																																																																																																																																																																																																																																													
3	Warning devices-air pressure, water/oil temperature/pressure																																																																																																																																																																																																																																																													
4	Gauges-voltmeter, hourmeter, fuel level & RPM																																																																																																																																																																																																																																																													
5	Mirrors, brackets & supports																																																																																																																																																																																																																																																													
6	Bumper, guards, mudguards/ flaps																																																																																																																																																																																																																																																													
7	Windshield, wipers/arms, window cracks																																																																																																																																																																																																																																																													
8	All lights-headlights, signals, brakes, reverse/back lamps, clearance/ reflectors																																																																																																																																																																																																																																																													
9	Electrical wiring/harnesses/ties-condition & protection																																																																																																																																																																																																																																																													
10	Batteries-water level, terminals, clamps, lugs, cables & box																																																																																																																																																																																																																																																													
11	Radiator & water-hoses-coolant level, condition and/or leaks																																																																																																																																																																																																																																																													
12	Belts-compressor, fan, water, pump, and/or leaks																																																																																																																																																																																																																																																													
13	All hoses & tubing-leaks , condition, and/or protection																																																																																																																																																																																																																																																													
14	Fuel System-tank hoses, tubing and/or pump; leaks																																																																																																																																																																																																																																																													
15	Fuel/ Feedpump, shut-off valve, fuel filter, hoses																																																																																																																																																																																																																																																													
16	Turbocharger - ex. Pipes, clamps, pipes, hoses																																																																																																																																																																																																																																																													
17	Exhaust system, manifolds, piping/muffler/post/clamp-leaks and/or condition																																																																																																																																																																																																																																																													
18	Engine-mounting, excessive grease and oil																																																																																																																																																																																																																																																													
19	Clutch pedal, booster - clutch adjustment-free play																																																																																																																																																																																																																																																													
20	Tractor-protection valve, airflex hoses, gladhands, 7 way cable																																																																																																																																																																																																																																																													
21	Starting system (Starter) & charging system (Alternator)																																																																																																																																																																																																																																																													
22	Hydraulic brake system-adjustment , components and/or condition.																																																																																																																																																																																																																																																													
23	Hydraulic cab cylinder, cab jack oil level, hoses leaks and/or condition																																																																																																																																																																																																																																																													
24	All hoses, pipings, fittings & tubing-condition & protection																																																																																																																																																																																																																																																													
25	Air brake system-adjustment components and/or condition																																																																																																																																																																																																																																																													
26	Air compressor-governor cut-in/out pressure (85-120), hoses, pipes																																																																																																																																																																																																																																																													
27	Air tank-piping, hoses, drain & test check valve																																																																																																																																																																																																																																																													
28	Tires-thread depths, inflation & condition																																																																																																																																																																																																																																																													
29	Wheels lug nuts & studs-cracks, looseness and/or condition																																																																																																																																																																																																																																																													
30	Maxi/ Parking brake-able to hold the vehicle																																																																																																																																																																																																																																																													
31	Brake released after complete loss of service air.																																																																																																																																																																																																																																																													
32	Steering gearbox/ Wheel-leaking and/or condition																																																																																																																																																																																																																																																													
33	Steering system-mounting, free lash components																																																																																																																																																																																																																																																													
34	Steering arm, drag links, bar, and/or tie rod ends																																																																																																																																																																																																																																																													
35	Connecting devices-5th wheel, pintle pitch, safety devices																																																																																																																																																																																																																																																													
36	Suspension system-springs, shackles, U-bolts, shock absorber, torque rods																																																																																																																																																																																																																																																													
37	Frame and cross member-cracks and/or condition																																																																																																																																																																																																																																																													
38	Propeller shaft, universal joints, bolts and/or guard																																																																																																																																																																																																																																																													
39	Transmission & differential-mounting, leaks and/or condition																																																																																																																																																																																																																																																													
40	Hub seal-leaks and/or condition																																																																																																																																																																																																																																																													
41	Under carriage-clean & secure																																																																																																																																																																																																																																																													
Note: This form also serves as gate pass.																																																																																																																																																																																																																																																														
Checked by: _____ Driver's Signature		Date: _____																																																																																																																																																																																																																																																												
Noted by: _____ Fleet Supervisor Signature		Date: _____																																																																																																																																																																																																																																																												
Checked by: _____ Security Guard Signature		Date: _____																																																																																																																																																																																																																																																												

DDC: This Document is already Approved and Posted on Intranet.

Please refer to printed files for signatures of approvers.

Any printed and saved copy of this document is considered uncontrolled