

	<h1>Preventive Maintenance Servicing Program – PMS 1</h1> <h2>Forms and Templates</h2>		Document Number: FM-SS-04.05
	Department: Fleet Management	Effective Date: March 12, 2018	Revision No 0

<h3>PREVENTIVE MAINTENANCE SERVICING PROGRAM - PMS 1</h3>	 
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BU: <input type="checkbox"/> BS <input type="checkbox"/> GLB <input type="checkbox"/> SC <input type="checkbox"/> VC PLATE #: _____ O TH <input type="checkbox"/> O 10W <input type="checkbox"/> 6W <input type="checkbox"/> 4W FREQUENCY: PMS-1 Every 5,000 km or 4 mos whichever comes first 4 man hours: 2 mechanics, 1 electrician	DATE: _____ ODO READING: _____	DOCUMENT NO: FM-SS-04.05 EFFECTIVE DATE: March 12, 2018 REVISION NO: 0 DEPARTMENT: Fleet Management
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Item	ACTIVITY CHECK LIST	IN ORDER	FAULTY	CORRECTED	REMARKS
1	Clean Air cleaner				
2	Change Engine oil				
3	Change Engine oil filter				
4	Check/Change Fuel filter				
5	Drain Fuel Tank Sediments				
6	Grease Steering Linkages				
7	Grease King Pins				
8	Grease Front Spring Pins				
9	Grease Fifth Wheel Pins				
10	Grease Brake Shafts				
11	Grease Slack Adjusters				
12	Check Transmission Oil & Level				
13	Check Differential Oil & Level				
14	Check Tires				
15	Check Hydraulic Oil				
16	Check Brake Fluid & Level				
17	Check Fan Belt Adjustment				
18	Check Engine Hoses				
19	Check Shut Off System				
20	Check Emergency Shut Off				
21	Check Oil Pressure Gauge				
22	Check Water Temperature Gauge				
23	Check Air Pressure Gauge				
24	Check Ammeter				
25	Check Lighting & Switches				
26	Check Horn & Signal Devices				
27	Check Steering Play				
28	Check Clutch Pedal Play				
29	Check Service Brakes/Pressure Drop				
30	Check Emergency/Park Brake				
31	Check Front Wheel Bearing Play				
32	Check Suspension & Spring				
33	Check Battery & Cables				

SIGNATURES WITH DATE:

Prepared by: Mechanic	Reviewed by: Chief Mechanic	Tested by: Driver	Noted by: Fleet Supervisor
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Start time: _____
 End time: _____

Approved by: _____
 Fleet Manager

DDC: This Document is already Approved and Posted on Intranet.

Please refer to printed files for signatures of approvers.

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