

	<h1>Preventive Maintenance Servicing Program – PMS 2</h1> <h2>Forms & Templates</h2>		Document Number: FM-SS-04.07
	Department: Fleet Management	Effective Date: January 23, 2025	Revision No 1

<h1>PREVENTIVE MAINTENANCE</h1> <h1>SERVICING PROGRAM - PMS 2</h1>	 
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BU: <input type="radio"/> BS <input type="radio"/> GLB <input type="radio"/> SC <input type="radio"/> VC PLATE #: _____ <input type="radio"/> TH <input type="radio"/> 10W <input type="radio"/> 6W <input type="radio"/> 4W FREQUENCY: PMS-2 Every 10,000 km or 8 mos whichever comes first 4 man hours: 2 mechanics, 1 electrician	DATE: _____ ODO READING: _____	DOCUMENT NO: FM-SS-04.07 EFFECTIVE DATE: January 23, 2025 REVISION NO: 1 DEPARTMENT: Fleet Management
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Item	ACTIVITY CHECK LIST	IN ORDER	FAULTY	CORRECTED	REMARKS
1	Change Engine Oil				
2	Change Engine Oil Filter				
3	Check/Change Transmission Oil				
4	Check/change Fuel Filter				
5	Check PT/Injection Pump Oil				
6	Clean Air Cleaner/Filter				
7	Clean Crankcase Breather				
8	Pressure Test Coolant System				
9	Check Fan Belt				
10	Drain Fuel Tank Sediments				
11	Check Clutch Release Bearing				
12	Check Drive line/U-joint				
13	Check Kingpin & bushing				
14	Check Wheel Bearing Play				
15	Check Rear Wheel Alignment				
16	Check Front Wheel Alignment				
17	Check Tie Rod End				
18	Check Engine Low Idle				
19	Check Engine High Idle				
20	Check Engine Mounting				
21	Check Chassis For Cracks				

SIGNATURES WITH DATE:

Prepared by: Mechanic	Reviewed by: Chief Mechanic	Tested by: Driver	Noted by: Fleet Supervisor
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Start time: _____
End time: _____

Approved by: _____
Fleet Manager

DDC: This Document is already Approved and Posted on Intranet.

Please refer to printed files for signatures of approvers.

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