

	<h1>Preventive Maintenance Servicing Program – PMS 3</h1> <h2>Forms and Templates</h2>		Document Number: FM-SS-04.08
	Department: Fleet Management	Effective Date: March 12, 2018	Revision No 0

<h1>PREVENTIVE MAINTENANCE</h1> <h1>SERVICING PROGRAM - PMS 3</h1>	 
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BU: <input type="checkbox"/> BS <input type="checkbox"/> GLB <input type="checkbox"/> SC <input type="checkbox"/> VC PLATE #: _____ O TH <input type="checkbox"/> O 10W <input type="checkbox"/> O 6W <input type="checkbox"/> O 4W FREQUENCY: PMS-3 Every 15,000 km or 12 mos whichever comes first 12 man hours: 2 mechanics, 1 electrician	DATE: _____ ODO READING: _____	DOCUMENT NO: FM-SS-04.08 EFFECTIVE DATE: March 12, 2018 REVISION NO: 0 DEPARTMENT: Fleet Management
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Item	ACTIVITY CHECK LIST	IN ORDER	FAULTY	CORRECTED	REMARKS
1	Tune-up Engine				
2	Check Turbo Charger				
3	Change Transmission Oil				
4	Change Tire				
5	Change Engine Oil				
6	Change Engine Oil Filter				
7	Check/change Fuel Filter				
8	Change Engine Coolant Filter				
9	Treat Coolant Rush Inhibitor				
10	Change Steering Gear Oil				
11	Change Hydraulic Oil/Filter				
12	Drain Fuel Tank&Clean				
13	Repack Wheel Bearings				
14	Check Wheel Oil Seals				
15	Check Brake Lining&Drums				
16	Check Brake Shaft&Slack Adjuster				
17	Change Differential Gear Oil				

SIGNATURES WITH DATE:

Prepared by: Mechanic	Reviewed by: Chief Mechanic	Tested by: Driver	Noted by: Fleet Supervisor
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Start time: _____
 End time: _____

Approved by: _____
 Fleet Manager

DDC: This Document is already Approved and Posted on Intranet.

Please refer to printed files for signatures of approvers.

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