

Fixed Asset Transfer of Accountability (FATA) Form

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Forms and Templates

Department:

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Revision No

FZ LOGISTICS
F2 GLOBAL LOGISTICS

Fixed Asset Transfer of Accountability (FATA) Form

Materials Management

Document No.: Effective date: Revision No. Department: FM-SS-08.01 January 22, 2020 1 Materials

2 GLOBAL LOGISTICS	Accountabili	Revision No. Department:	Materials Management	
Date:			•	
A+ M	and Time			
_	ement Type: New Issuance	□Transfer	Returned to MN	4D
<u> </u>	New issuance	☐ Transfer		iD.
Asset Typ		Hoss F :	-	
	Furniture Equipment Communication Equipmen		Other Assets	
	Computer Equipment	☐ Warehouse Equipment		
	computer Equipment			
		Fixed Asset Description		
QTY	Description	Serial No.	FATA No.	VALUE
Q, i	Description	Serial No.	TATANO.	(Php)
 				
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-				
-				
-				
	Asset Assig	nment and Transfer of Accountab	lity	
Details	Assignee	Transferred To	Transfer Appre	oved by
Signature &	Assignee	Transferred 10	Transfer Appro	oved by
Date				
Name				
Position Department				
Business				
Unit				
Remarks:				
•	Released By:	Release Ap	proved By:	
	Asset Management Specialist	AVP - Material	s Management	
	File Distrib	ution: Current Assignee / New Assignee / MMD		

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