

Trucker's Performance Evaluation Form

Document Number:

FM-SS-11.14

Forms and Templates

Department:

Quality Assurance

Effective Date:

June 05, 2017

Revision No

Form				3 110121 110111
INFORMATION TRUCKER: EVALUATOR:DATE:			DOCUMENT NO:	FM-SS-11.14
			EFFECTIVE DATE: REVISION NO:	June 05, 2017 0
SBU/POSITION:			DEPARTMENT:	Quality Assurance
REVIEW PERIOD:		Į.		
RATING CRITERIA		1 = POOR	3 = FAIR	5 = GOOD
On-time Pickup and Delivery				
Comments				
	Rates/Cost			
Comments			•	
	Safety of Cargo	П	П	П
Comments				
Vehicula	r Breakdown/Accident			П
Comments			П	
Trucker	s Availability/Capacity	Ш	Ш	
Comments				
Availability of nighttime	service (if applicable)			П
Comments				
555				
	Communication			
Comments				
POD	Transmittal Efficiency			
Comments		!	!	
Grooming (Hygie	ne, Uniform, PPE & ID)			
Comments/Remarks for Improvement or Commendation:		Overall Rating [Average the ratings number above(Total score/9)*100]	Overall Rating	
			Excellent 41-45	91%- 100%
			Very Good 37-40	81%-90%
			Good 32-36	71%-80%
			Fair 27-31	60%-70%
			Poor 1-26	Below 60%
ARE THE DOCUMENTS UPDATED/RENEWEI	0?	YES	NO	
Business Permit				
SEC/DTI Registration Certificate				
BIR Certificate				
Medical Certificate of Drivers/Helpers				
Driver's License				
List of vehicles (including pictures) with corresponding OR/CR & capacity (Updated)				
Copy of Cargo Marine Insurance and Truck insurance Policy (Updated)				
Evaluated by:				

DDC: This Document is already Approved and Posted on Intranet.

Please refer to printed files for signatures of approvers.

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