 <p><b>F2 GLOBAL LOGISTICS</b> LET'S MOVE. NOW.</p>	<h1 style="text-align: center;">Vice President &amp; Chief Operating Officer</h1> <h2 style="text-align: center;">Job Description</h2>		<p><b>Document Number:</b></p> <p style="text-align: center;">JD-OP-14.10</p>
	<p><b>Department:</b> Global- Office of the President</p>	<p><b>Effective Date:</b> October 03, 2016</p>	<p><b>Revision No</b> 0</p>

### I Reason for Existence


Responsible for the development of strategies and achievement of goals and objectives of F2 Global Logistics, Inc.

### II Duties and Responsibilities

1. Provide the President and CEO with regular status updates and detailed financial reports as well as other relevant information on F2 Global.
2. Recommend yearly budget for the President and CEO approval and prudently manages organization's resources within those budget guidelines according to current laws and regulations.
3. Design and oversee operations capacity and capability strategy development and execution to achieve and surpass sales, profitability, cash flow together with business goals and objectives of the company.
4. Effectively manages the human resources of the company according to authorized human resources policies and procedures that fully conform to current laws and regulations.
5. Assure the organization and its mission, programs, products and services are consistently presented in strong, positive image to relevant stakeholders.
6. Reporting on the Performance of the Quality Management System and Opportunities for Improvement to Top Management.
7. Other functions as may be required.

**DDC:** *Please refer to printed files for signatures of approvers.*

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### III Minimum Qualifications

1. Prior strategic management experience, preferably in the shipping, transport or freight industry;
2. Exceptional written and oral communication skills;
3. Ability to provide leadership to a diverse group of people;
4. Ability to handle multiple simultaneous tasks and to function well under pressure;
5. Experience formulating objectives, standards, and procedures;
6. Knowledge of negotiation and administration of contracts and legal aspects of a corporation;
7. Working knowledge and experience developing budgets and using cost control techniques;
8. General management experience; previous experience in various functional areas such as: finance management, sales and marketing, operations management, human resources management
9. Process orientation

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