	<h1>Junior Programmer</h1> <h2>Job Description</h2>	<b>Document Number:</b>  JD-SS-07.06
	<b>Department:</b> Information Technology	<b>Effective Date:</b> January 22, 2021
		<b>Revision No</b> 0

### I Reason for Existence

A Junior Programmer is responsible for creating and modifying in-house developed systems by converting project requirements into code. He/She maximizes computer system capabilities by studying business requirements; making recommendations to the software development team.

### II Immediate Leader

Reports to the Information Technology Manager


### III Duties and Responsibilities

1. Confirms project requirements by reviewing program objective, input data, output requirements with Senior Programmer.
2. Arranges project requirements in programming sequence by analyzing requirements; preparing a work flow chart and diagram using knowledge of computer capabilities, subject matter, programming language, and logic.
3. Encodes project requirements by converting workflow information into computer language.
4. Confirms program operation by conducting tests; modifying program sequence and/or codes.
5. Maintains historical records by documenting system development and revisions
6. Provides day-to-day support on applications.
7. Liaise with internal IT teams to resolve IT issues.
8. Performs other functions as assigned by his/her immediate superior.

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#### IV Minimum Qualifications

1. Bachelor's degree holder in Computer Science, Information Technology, Engineering (Computer/Telecommunication), and other related courses.
2. Knowledgeable in PHP, Javascript, jQuery, HTML, CSS, MySQL, MSSQL, Microsoft / Linux / Unix operating systems. Developed systems using the PHP framework is a plus.
3. Required languages(s): English, Filipino
4. At least 1 year of working experience specializing in IT/Computer software and/or hardware; with working experiences in logistics, supply chain, and merchandising field is a plus.
5. Strong multitasking skills, team player, proactive in a dynamic environment.
6. Fast learner, responsible, and able to work independently & under pressure.

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