



Warehouse Approver Matrix

Document
Number:

RF-SS-11.02

References

Department:

Quality Assurance

Effective Date:

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0

WAREHOUSE APPROVER MATRIX

Documents	Prepared by	Reviewed by	Approved by
Quality Manual	Warehouse Sup/Mgr.	Warehouse Mgr.	Immediate Head of Warehouse Mgr.
Policies & Procedures	Warehouse Sup/Mgr.	Warehouse Mgr.	Immediate Head of Warehouse Mgr.
KPI	Warehouse Sup/Mgr.	Warehouse Mgr.	Immediate Head of Warehouse Mgr.
Records Retention Schedule	Warehouse Sup/Mgr.	Warehouse Mgr.	Immediate Head of Warehouse Mgr.
Definition of Records	Warehouse Sup/Mgr.	Warehouse Mgr.	Immediate Head of Warehouse Mgr.
Quality Plan	Warehouse Sup/Mgr.	Warehouse Mgr.	Immediate Head of Warehouse Mgr.
Job Description	Warehouse Sup/Mgr.	Warehouse Mgr.	Immediate Head of Warehouse Mgr.
Forms	Warehouse Sup/Mgr.	Warehouse Mgr.	Immediate Head of Warehouse Mgr.

Note: If routed in Manila, Warehouse documents shall still follow the “Approver Matrix”
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DDC: Please refer to printed files for signatures of approvers.

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