

	<h1>Finance and Business Units</h1> <h2>Service Level Agreement</h2>		Document Number: SLA-FIN-03.01
	Department: Finance	Effective Date: June 19, 2017	Revision No 0

Agreements:

1. Preparation of check 3 or 10 working days after receipt of request.
2. Finance to do semi-annual housekeeping of rates in F2 System including SOP with signed contract or conforme rates.
3. Finance to do semi-annual housekeeping of buying rates in F2 System including SOP with signed contract or conforme rates

DDC: This Document is already Approved and Posted on Intranet.

Please refer to printed files for signatures of approvers.

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